



Unit Name and Number	Week No.	Content Headings	Key Sub-Topics / Context / Vocabulary	Projects / Graded Assignments	Question Style for Exam	Justification for Exam Content: Bloom's Taxonomy	Government Objectives	
1 Knowing your Computer	1	Basic part of the computer Activities: Familiarize and identify basic parts of computer	keyboard, monitor, printer, speaker, CPU, mouse	Kahoot quiz about the the parts of computer	Identifying different input devices.	Remember	Strand : Standard O3.1: 2. Tell the benefits of information technology instruments.	
	2 to 4	Devices Activities: Identifying devices				Students should remember the various functions of each part of a computer		
		input and process Activities: Differentiate and identifying input and process devices	input, process, output storage, webcam, projector, headphone, monitor, keyboard, flashdrive, disc, CD rom, floppy disk		N/A	Identifying different applications in windows.		Apply
		output Activities: identifying output devices						
2 Working with windows	5	Storage devices	hard disk, floppy disk, compact disc, pen drive, turn on, shutdown, power on, start button, desktop, task bar, icons, power switch	Powerpoint worksheet about working with windows.	N/A	Apply	N/A	
	6	Starting and shutting down computer Activities: Practicing turning on and off properly		N/A		Identifying different parts of computer and their functions (course work)		
	7	Learning windows Activities: Familiarizing basic use of windows			N/A			



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Review for Midterm	8	Review: Basic parts of computer, Input output device, starting and shutting down computer Activities:	N/A	N/A			N/A
Midterm Exam	9	Activities:			N/A		
	10	Desktop Activities: Familiarizing icons in desktop	start button, shutdown, restart, desktop, taskbar, icons, operating system, double clicking, laptop, palmtop, tablets,	N/A	N/A		N/A
3 Applications of a computer	11	Application on start menu Activities: Opening and closing an application using start menu	File, Document, Save, Open	N/A	N/A	Remember	Strand : Standard O3.1: 1. Tell the data of interest and sources of data around them.
	12	Applications on desktop icon Activities: Opening and closing an application using desktop icons	File, Document, Save, Open				
	13	Humans and computers Activities:			N/A		
	14	Types of computers Activities: Word search on human, and types of computers					



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	15	Different places where computers are used	N/A	N/A			Strand : Standard O3.1: 1. Tell the data of interest and sources of data around them
		Activities: Downloading pictures of types of computer for objective scores			N/A		
	16 to 17	Practicing on using windows and desktop			N/A		
						Individual return demonstration about using different applications.	
		Activities:					
Review	18	Types of computers, opening and closing an application, human and computers. Activities:	N/A	N/A	N/A		
Course work submission	19				Course work		N/A
		Activities:					
Practical Exam	20	Activities:			Practical Exam in Class		